

From: Midlands Region NUT [midlands@nut.org.uk]

Sent: 17 January 2012 11:21

To: Andy Haynes; Barbara Davis; Caroline Brookes; Christine Hargest; Dave Mitchell; Greg Jones; Helen Turner; Imed Belhouche; Ivan Hickman; Jane Quinn; Jocelyn Christoforou; John Carmichael; John Lockwood; John Worton; Lesley Short; Mike Hodgson; Pam Rudge; Phil Cadman; R Bragger & P Triffit & K Philpott; Robert Leece; Steve Kelly; Stewart Hall; Thair Ali; Thomas Doyle; Tony Souter

Subject: Health and Safety One Day Training Course - Thursday 23 February 2012

Attachments: 10 dft programme, v1a 120112.docx; 13 H&S reps booking fm 120112.docx

Dear Colleague

NUT Health & Safety representatives

One day training course

Date: Thursday 23 February 2012

Time: 10:00 – 16:00

Venue: Birmingham Voluntary Service Council, 138 Digbeth B5 6DR

The NUT values and very much appreciates the work undertaken by school and college representatives. They are the backbone of our union. Without their selfless efforts, the NUT would not be the powerful force it is today.

To assist our reps, we have developed a comprehensive training programme, both in our region, and nationally. The goal is to ensure that reps have the skills and the knowledge necessary to help NUT members, and confidently to deal with management in the workplace.

This is particularly true for our Health & Safety reps, whose work is sometimes overlooked: after all, if a workplace is safe, people tend to take that for granted, without stopping to consider the hard work which went into *making* it safe – and the continual vigilance and hard work which goes into *keeping* it safe.

Here in the NUT's Midlands Region, we have developed a series of one day training courses/workshops, which are designed to support and help reps in their role, and to help them to deal effectively with the many challenges they face at work.

You are cordially invited to attend the one-day health & safety course in Birmingham on Thursday 23 February. The programme is currently being finalised but, in the meantime, I enclose the *draft* programme:

If there is anything else that you would specifically like to see on the agenda, please let us know.

We would really love to see you. Because the course is part of your union duties as a recognised NUT rep, you are legally entitled to paid time off to attend this training. If you need it, we will provide you with an official NUT letter for your Headteacher, explaining the legal situation. However if you have any problems, please do not hesitate to contact us.

To book a place on the course, please could you complete the enclosed booking form, and then either post it to us at NUT, 96 Stone Road, Stafford ST16 2RS (01785 244 129); or e-mail it to the office at midlands@nut.org.uk

If you would like any further information about representatives' training, please do not hesitate to contact me.

Yours sincerely,

Rob Marris

Rob Marris

NUT Regional Officer

01785 244 129

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